



Marac Agency Representatives Handover Form - Scotland

Agency:

Name of former representative (who should complete this form):

Name of new representative:

Contact details of new representative:

Date:

1. What is the agency process for identifying and risk assessing domestic abuse and making referrals to Marac?
2. How does the agency ensure that, wherever possible, all victims are safely informed of their referral to Marac? Is there any guidance for frontline practitioners on how to check that informing the victim is safe and what to tell them? Is there a leaflet which can be handed to the victim, when it is safe to do so?
3. How is research for the Marac completed prior to the meeting? What information systems are searched?
4. How is information from the Marac shared with colleagues within the agency? Is there any guidance for frontline practitioners about the use of Marac information?
5. What sort of actions does the agency routinely offer at the Marac?
6. How are actions from the Marac fed back to frontline line practitioners? How do these practitioners report on action completion to the representative and how is this fed back to the Marac Co-ordinator?
7. How are Marac cases flagged, de-flagged and tagged? Is there guidance on the identification of further incidents?